



## Student Chapter Annual Report

Please complete the information below and submit to IBE via email, fax, or mail.

IBE Headquarters  
1024 Capital Center Drive, Suite 205  
Frankfort, KY 40601  
Phone: 859-977-7450  
Fax: 859-271-0607  
Email: [vyoung@ibe.org](mailto:vyoung@ibe.org)

Please provide the following information in your report:

- List of current members, majors, rank/status (Undergrad: 1-4+, Grad, Staff, Faculty) and contact information.
- Briefly describe the average attendance at chapter meetings and activities.
- Describe your financial status as a chapter, and any fundraising activities you have performed.
- Describe any local dues you have for your university chapter, and where the funds are generally used.
- Please provide a list of students graduating within the next year and contact information for them, once graduated.
- Please share some memories of the past year. Activities, cookouts, fundraising events, meetings, competitions, etc. are all welcomed. Funny moments, stories and pictures are all appreciated.
- Please share anything you'd like to share with IBE members, to be placed on the IBE website.

### **Student Chapter Membership Information**

Date: \_\_\_\_\_

Institution Name: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Incoming University Student Chapter Officers**

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Outgoing University Student Chapter Officers**

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Secretary: \_\_\_\_\_